

Public Health and Terrorism: Cross-Border Issues Roundtable

University of Minnesota Center for Public Health Preparedness

Appendix A

Email Invitation

PUBLIC HEALTH AND TERRORISM PREPAREDNESS: CROSS-BORDER ISSUES ROUNDTABLE

You have been identified as an invitee for an important meeting designed to utilize the convening ability of the Academic Centers for Public Health Preparedness to bring together individuals at the state and provincial level for the purpose of identifying unmet cross-border needs and developing strategies for addressing these needs. **THIS MEETING WILL BE HELD ON DECEMBER 15, 2003, IN BLOOMINGTON, MINNESOTA** near the Twin Cities International Airport.

MEETING OBJECTIVES

1. Identify and gain consensus on cross-border issues arising during the pre-event, event and post-event phases of preparedness that have not yet been addressed by state/province collaborations.
2. Develop strategic recommendations for addressing these issues across states and provinces.
3. Create a list of resources/assets that may be utilized in addressing the identified needs.
4. Promote state/province collaboration to enhance each partner's capacities.
5. Identify topics for a possible training agenda.

INVITATION ATTACHED

Attached please find the invitation that includes further details and RSVP information. Please note that there is **NO CHARGE** for your actual attendance at this meeting. Individuals will want to consult with their own department/unit regarding coverage of costs associated with travel, lodging, and food other than that provided as part of this meeting.

SCENARIOS ATTACHED

Because this meeting is focused on identification of cross-border issues and we wish to make the most effective use of our time together, we are asking for your assistance in identifying some of these issues in advance of our meeting.

With that in mind, we ask that you:

1. Review the attached scenarios including the sections "issues for consideration"
2. Answer the three questions found at the beginning of each scenario
3. Fax (612.626.4525) or e-mail (homzi002@umn.edu) your responses to these questions to us by December 8, 2003.

Thank you in advance for your contributions to making this meeting a success.

We look forward to seeing you at the Cross-Border Issues Roundtable on December 15, 2003. If you have any questions, please contact Sue Larson (meeting content) or Casi Homzik (meeting logistics).

Public Health and Terrorism Preparedness: Cross-Border Issues Roundtable

December 15, 2003

Radisson Hotel South & Plaza Tower - Bloomington, MN

The purpose of this meeting is to utilize the convening ability of the Academic Centers for Public Health Preparedness to bring together individuals at the state and provincial level for the purpose of identifying unmet cross-border needs and developing strategies for addressing these needs.

*Representatives will be present from:
Iowa, Minnesota, Nebraska, North Dakota, South Dakota, Wisconsin,
and the bordering Canadian provinces of
Manitoba, Ontario, and Saskatchewan.*

Meeting Details

- Date & Time:** December 15, 2003 - 9:00am-5:30pm
- Agenda:** Welcome
Introductions
Cross-Border Scenario: Identification of Needs
Brainstorming on related needs
-Lunch (provided)-
Workshop I: Cross-Border Needs
Workshop II: Cross-Border Assets
Outline for the future – “Where do we go from here?”
Conclusions
Adjourn
- Location:** Radisson Hotel South & Plaza Tower, 7800 Normandale Boulevard
Bloomington, MN 55439 952.835.7800
- Hotel Reservations:** You are responsible for making your own hotel reservations for this event. Rooms are being held at the promotional rate of **\$89.00** in conjunction with the **Cross-Border Issues Roundtable**. Be sure to mention the event name to secure this rate – they will only hold rooms until **December 1, 2003**. The number for the Radisson is 952.835.7800.
- Cost:** There is no charge for attending this meeting.
- RSVP:** Contact Casi Homzik by **December 8, 2003**, to RSVP for this event.
homzi002@umn.edu 612.624.7440

A networking and social event will be held on December 14th, the evening prior to the meeting from 6:00pm-8:00pm at the Radisson Hotel South & Plaza. Festivities will commence at 6:00pm with a group welcome, followed by an opportunity to meet your colleagues. Hors d'oeuvres will be provided and a cash bar will be available.